



EAST SAN GABRIEL VALLEY REGIONAL OCCUPATIONAL PROGRAM AND TECHNICAL CENTER

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TAXING OPTION FOR SUPPLEMENTAL PAY

Employees can choose to apply the aggregate method or a flat tax option to calculate taxes for all pay other than the prime assignment. This includes retro-active pay, stipends, etc.

Aggregate Method: The aggregate method is based on the employee's withholding allowances indicated on the W-4 Form that is filed. Taxes are calculated based on the total amount combining regular earnings with any extra pay. Employees can revise tax withholdings by submitting a new W-4 Form.

Flat Tax Method: The 2011 flat-tax withholding rates of 25% federal tax and 6.6 % state tax will be applied to all pay **other** than the prime assignment.

Please circle your taxing choice for supplemental pay below. **This is a one time option. Once your decision is made it is final.**

I choose the following tax option for any and all supplemental paychecks that I might receive. I understand that this is a one-time option and that this decision is final.

A Aggregate Method

B Flat Tax Option

Print Name

Signature

Date