

EAST SAN GABRIEL VALLEY

Regional Occupational Program and Technical Center



ANNUAL REPORT
2017-2018



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The background is a solid blue color. In the center, there is a large, faint, light-blue outline of a graduation cap (mortarboard). Scattered around this central cap are several smaller, solid blue graduation caps, some pointing in different directions.

Message From The Superintendent

East San Gabriel Valley Regional Occupational Program and Technical Center

The East San Gabriel Valley Regional Occupational Program and Technical Center (ESGVROP/TC) has provided relevant and meaningful Career Technical Education Training to the greater San Gabriel Valley for more than 30 years. Our amazing partnerships with school districts, businesses and organizations throughout the state of California support us in offering specialized courses to high school students and adults.

Over the past year we have been able to achieve some notable accomplishments:

- Offered 94 UC A-G Approved CTE courses for students we served during the 17/18 school year
- Supporting College and Career Readiness Indicators and CTE pathway development
- Reinforcing core academic content standards through rigorous and relevant instruction and project based learning
- Providing College Credits through Articulation agreements for 399 students
- Providing opportunities for Work Based Learning experience for 1, 065 students through our Business and Industry partners
- Course delivery designed by industry professionals that meet labor market and technological needs
- Offering industry based certification
- 100% Placement rates for Adult Learners in specialized training programs

In order to build on our existing momentum, the ESGVROP/TC Joint Board of Management has approved a strategic plan that will direct our efforts, and ensure that the ESGVROP/TC is able to provide stellar support for our partner districts, so that our resources can serve students in a meaningful way. Our ultimate goal is to prepare our students for the future in our technologically advanced and ever changing world.

As you reflect on our progress and note our outcomes in this annual report you will find that 2017-2018 provided an opportunity for our organization to Think, Create and Excel.

-Sherryl Carter, Ed.D. Superintendent

Joint Board of Management

The Joint Board of Management consists of seven regular appointed members, one from each of the member districts. The term of office for members elected in regular elections is two years. Each year, each participating district elects a member to serve a two year term.

The Joint Board of Management works with the Superintendent to fulfill its major responsibilities which include:

- Setting the direction for the district through a process that involves the community, parents/guardians, students, and staff and is focused on student learning and achievement
- Establishing an effective and efficient organizational structure for the district
- Providing support to the Superintendent and staff as they carry out the Board's direction
- Ensuring accountability to the public for the performance of the ROP programs
- Provide community leadership and advocacy on behalf of CTE students, the ROPs educational program and public education in order to build support within the local community and at the state and national levels

2017-2018 Joint Board of Management



Cory Ellenson, President
Glendora Unified School District



Helen Hall, Vice President/Clerk
Walnut Valley Unified School District



Brian Akers, Member
Charter Oak Unified School District



Xilonin Cruz-Gonzalez, Member
Azusa Unified School District



Sonia Frasier, Member
Covina-Valley Unified School District



Christina Lucero, Member
Baldwin Park Unified School District



Eileen Miranda Jimenez, Member
West Covina Unified School District

About Us

East San Gabriel Valley Regional Occupational Program and Technical Center



Joint Powers Agreement

The East San Gabriel Valley Regional Occupational Program and Technical Center (ESGVRP/TC) started in 1973 with the establishment of a legally written agreement among three school districts to form a regional center. Since then, the agency has grown to include seven school districts that have formed a partnership filed with the California Secretary of State. The legal structure of the organization is that of a joint powers agency formed under the auspices of Government Code Section 6500. In addition to the legal body, community-based organizations and 500 business, as well as numerous public agencies, partner through written Memos of Understanding.

ESGVRP/TC Mission Statement

The East San Gabriel Valley Regional Occupational Program and Technical Center provides all students with the highest quality academic and technical skills necessary to be well-educated citizens, and responsible, productive employers and employees and to be successful in obtaining high wage, high demand, continuous employment.

Institutional Accreditation

ESGVRP/TC is accredited by the Commission of the Council on Occupational Education (COE) and the Western Association of Schools and Colleges (WASC).

The Accrediting Commission of the Council on Occupational Education (COE) is located at 7840 Roswell Road, Building 300, Suite 325, Atlanta, GA 30350, www.council.org

The Western Association of Schools and Colleges (WASC) is located at 533 Airport Blvd, Suite 200, Burlingame, CA 94010, www.acswasc.org

Programmatic Approvals

CNA/HHA – California Department of Public Health (CDPH), Aide and Technician Certification
EMT – Approved by EMS Los Angeles County
Medical Assisting – Commission on Accreditation of Allied Health Education Programs (CAAHEP)

Other Institutional Approvals

Department of Veteran Affairs.
State Vocational Rehabilitation students
United States Department of Education to participate in the Title IV programs
California Student Aid Commission and participates in the Cal-Grant programs.
Workforce Investment Act, Workforce Development Department.

Student Learning Outcomes

Student Learning Outcomes SLO's are statements that specify what students will know, be able to do or be able to demonstrate when they have completed or participated in a program/activity/course/project. Outcomes are usually expressed as knowledge, skills, attitudes or values.

1. Demonstrate appropriate work ethic
 - Punctual, regular attendance
 - Personal integrity and respect
 - Collaboration and teamwork, working cooperatively with others
 - Positive attitude, enthusiasm, initiative, decisiveness
2. Demonstrate appropriate employment preparation through:
 - Assessment, career planning, goal setting
 - Resume, employment application, interview skills
 - Attainment of course specific competencies
3. Demonstrate entry level use of appropriate technology and equipment through:
 - Adherence to safety procedures, precautions
 - Application of knowledge, skills
 - Workplace simulation/internships
4. Demonstrate effective communication through:
 - Workplace appropriate verbal, written and listening skills
 - Performance of verbal and written directions
5. Demonstrate critical thinking skills through:
 - Analysis/evaluation and solution of problems
 - Practical/successful application of available resources
6. Demonstrate professionalism through:
 - Socially appropriate interaction, ethical use of personal technical and social media
 - Industry appropriate dress and appearance

Our Students

East San Gabriel Valley Regional Occupational Program and Technical Center



Demographics

Age - High School	Total
15 and Under	2027
16	1144
17	1808
18	1633
19+	85
Age - Adults	
19	70
20	65
21-25	211
26+	450
Race/Ethnicity - High School	
African American	297
American Indian	0
Asian	241
Hispanic	3,576
Unknown/Other	1,965
White	695
Race/Ethnicity - Adults	
African American	134
American Indian	3
Hispanic	522
Unknown/Other	120
White	52



6,784

East San Gabriel Valley ROP/TC Program
2017/2018 Enrollment

82%

East San Gabriel Valley ROP/TC Program
2017/2018 Completion

1,065

East San Gabriel Valley ROP/TC Program
2017/2018 Work Based Learning

Student Ambassadors

In addition to learning Career Technical Education skills, students at the ESGVROP are provided with leadership opportunities, essential to their success in industry. Serving as a Student Ambassador provides students with the opportunity to serve as both a representative and a voice for their fellow students in their chosen career pathway. Ambassadors represent the school at community events, and provide mentorship to their peers.

Goals/objectives

1. Leadership- Developing and promoting leadership abilities
2. Diversity- Building awareness, respect, and value for all people
3. Academic Achievement- Striving for, and creating motivation for academic excellence
4. School/ Community Involvement- Building a partnership between the school and community through service
5. School Spirit- Creating activities for campus pride and participation

Career Technical Student Organizations (CTSOs)

Future Business Leaders of America (FBLA)

FBLA-PBL inspires and prepares students to become community-minded business leaders in a global society through relevant career preparation and leadership experiences. FBLA-PBL's National Awards Program, commonly called competitive events, recognizes and rewards excellence in a broad range of business and career-related areas. Through state-based competition at the spring State Leadership Conferences, members compete in events that test their business knowledge and skills. Top winners in each state are eligible to compete for honors at the National Leadership Conference each summer.

SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. SkillsUSA helps each student excel. We provide educational programs, events and competitions that support career and technical education (CTE) in the nation's classrooms.

HOSA - Future Health Professionals

HOSA is an international student organization recognized by the U.S. Department of Education and the Health Science Education (HSE) Division of ACTE. HOSA's two-fold mission is to promote career opportunities in the health care industry and to enhance the delivery of quality health care to all people. HOSA's goal is to encourage all health science instructors and students to join and be actively involved in the HSE-HOSA Partnership. HOSA provides a unique program of leadership development, motivation, and recognition exclusively for secondary, postsecondary, adult, and collegiate students enrolled in health science education and biomedical science programs or have interests in pursuing careers in health professions. HOSA is 100% health care!

Merit Scholar Recognition Program

The annual Merit Scholar Recognition Ceremony provides ESGVROP/TC with the opportunity to acknowledge students who have demonstrated exceptional academic performance toward their chosen career path. Students within each industry sector are nominated by their teacher or counselor.

Work Based Learning

Work-based learning is an educational strategy that provides students with real-life work experiences where they can apply academic and technical skills and develop their employability. It is a series of educational courses which integrate the school or university curriculum with the workplace to create a different learning paradigm. "Work-based learning deliberately merges theory with practice and acknowledges the intersection of explicit and tacit forms of knowing."

Cooperative Vocational Education

Cooperative Education is a program that provides supervised workplace employment opportunities and learning experiences for qualified high school students. The Co-op program is based on an agreement developed among an employer, a student, and the high school staff. All vocational education students are eligible to participate in Co-op providing they meet basic qualifications required by the school and employer.



Accomplishments

East San Gabriel Valley Regional Occupational Program and Technical Center

College Articulation Agreements

Charles Drew University

Medical Assisting
Nursing Assistant
Emergency Medical Technician

Mount San Antonio College

Accounting/Business (BUSA 11, 68, 72)
Administration of Justice (ADJU 1 & 3)
Computer Information Systems (CISB 31)
Emergency Medical (EMT 90 A)
Engineering and Architecture (ARCH 147)
Fire Technology (FIRE 1)
Industrial Design and Engineering (IDE 120)
Kinesiology Sports Medicine (KIN 19)
Medical Terminology (MEDI 90)
Photography (PHOTO 9 & 10)

Pacific Oaks College

BA Human Development
BA Early Child Education (Non-Credential)
BA Early Childhood: Elementary Education
(Teacher Credential Program)
BA Early Childhood Education: Elementary Educa-
tion & Special Education (Dual Credential)
BA Advocacy and Social Change (Pre-Law)
BA Community Psychology

Rio Hondo College

Automotive Technology

Union University

BS Child/Human Development
BS Criminal Justice
BS Emergency Services

UC approved ESGVRP/TC courses taught

2014/2015 - 53

2015/2016 - 56

2016/2017 - 91

2017/2018 - 95

What is the process and benefits of articulation?

Articulation is a process that allows high school students to receive a letter grade and community college credits for ESGVRP/TC programs. Most credits appear on a college transcript with the same letter grade received in the ESGVRP/TC Program. In order to receive college credit for an articulated ESGVRP/TC program, students must:

- Meet minimum requirements as outlined in the articulation agreement
- Complete the steps required to enroll in the college

Benefits include:

- Students get a jump-start by earning college credit while in an ESGVRP/TC program
- Students do not repeat coursework
- Students will be able to start careers earlier
- Student gain basic skills and knowledge prior to college
- Ultimately, students decrease the cost of college tuition and textbook fees

UC A-G

The intent of the "A-G" subject requirements is to ensure that students have attained a body of general knowledge that will provide breadth and perspective to new, more advanced study. Courses from California high schools and online schools used to satisfy the "a-g" subject requirements must be approved by UC and appear on the institution's "a-g" course list. These courses are to be academically challenging, involving substantial reading, writing, problems and laboratory work (as appropriate), and demonstrate serious attention to analytical thinking, factual content and developing students' oral and listening skills.

The East San Gabriel Valley ROP/TC has over ninety approved A-G courses that are transferrable to the UC and CSU systems.

History/Social Science - 7

English - 20

Mathematics - 10

Laboratory Science - 16

Language other than English - 6

Visual and Performing Arts - 11

College-Prepatory Elective - 25

Strategic Action Plan

Through the Strategic Planning process ESGVRP/TC is able to provide students with meaningful and relevant career training in response to the changing needs of industry and the labor market. Additionally, an emphasis on professional development and data analysis and collaboration with business and industry partners, allows for continuous programmatic refinement. The ESGVRP/TC mission statement and the California Department of Education Career Technical Education state plan provide the framework for all operations and decision making.

1. Utilize innovative recruitment strategies:

Ensure all CTE classes are taught by industry professionals to provide students with a rich understanding of all aspects of industry and certification requirements

2. Provide Expertise in CTE Credentialing Requirements:

Provide information to ROP leadership staff, school administrators and credential analysts

3. Coordinate staff training, time, and resources for professional development activities

Maintain substitute instructor pool with expertise in each CTE pathway

4. Recognize staff for implementation of High-Quality CTE Programs

Recognize staff members at back-to-school meetings, Board meetings, Business Partner meetings, and ROP Website and Internet

5. Staff time to expand and improve CTE sequenced pathways. Train instructors how to infuse work-based learning into curriculum

Staff to attend UCCI curriculum writing institute

6. Develop new partnership agreements with Business and Industry organizations.

Conduct WBL meetings to address partnership agreements and building relationships

7. Develop new high-demand courses within pathways based on labor market demands.

Partner with district level administrators to review and develop high-demand courses for pathways

2017/2018 ESGVROP/TC Operating Budget

Revenues

Apportionment from districts	\$6,732,551
Local Revenue	\$2,643,461
State Revenue	\$1,165,541
Federal Revenue	\$1,993,133
Total	\$12,534,686

Expenses by Function

Certificated Salaries	\$3,716,895
Classified Salaries	\$2,043,177
Employee Benefits	\$1,953,371
Books & Supplies	\$837,174
Services & Operating Expenses	\$3,466,180
Capital Outlay	\$246,847
Total	\$13,263,644

Reserve Contributions \$728,958

Financial Information

The ESGVROP/TCs budget is prepared in accordance with California law and based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund. The ROP begins the budget process in November of each year. By law, the Joint Board of Management must adopt a final budget by June 30th. During the course of the fiscal year, the ROP revises its budget as it deals with changes in revenues and expenditures.

Financial Highlights

- The primary fiscal goal for 2017-18 was to continue providing high quality CTE programs and pathways to our participating school districts.
- The ROP received \$2.3 million from Career Technical Education Incentive Grant funding for improving, enhancing and expanding CTE pathways at the high school sites.
- Invested \$246,847 in classroom equipment for high school students.

Audit

East San Gabriel Valley ROP/TC financial statements conform to the reporting standards contained in the audit guide. Standards and Procedures for Audits of California K-12 Local Education Agencies. In addition, East San Gabriel Valley ROP retains services from an outside Certified Public Accounting firm to ascertain that the ROP has conformed to generally accepted accounting principles and has fairly represented its financial statements. A financial audit report is available upon request.



Our Programs

East San Gabriel Valley Regional Occupational Program and Technical Center

ESGVRP/TC programs are offered on twenty-one comprehensive high school sites, three continuation high schools sites, and at our ESGVRP/TC campus.

Azusa Unified School District

Azusa High School
Gladstone High School
Sierra High School

Baldwin Park Unified School District

Baldwin Park High School
Sierra Vista High School
North Park High School

Charter Oak Unified School District

Charter Oak High School
Arrow High School

Covina-Valley Unified School District

Covina High School
Northview High School
South Hills High School
Fairvalley High School

Glendora Unified School District

Glendora High School
Whitcomb High School

Walnut Valley Unified School District

Diamond Bar High School
Walnut High School
Ron Hockwalt Academy

West Covina Unified School District

West Covina High School
Coronado High School
Edgewood High School



Our Post-Secondary Programs

Child Development
Emergency Medical Technician
Heating Ventilation and Air Conditioning (HVAC)
Medical Assisting
Medical Insurance Billing and Coding
Nurse Assistant Pre-Certification/Home Health Aide/Restorative Nurse Assistant/Acute Care
Pharmacy Technician

Our Associate of Applied Science Degree

Child Development
Criminal Justice
Medical Assisting
Paramedicine

Financial Aid Programs

Financial Aid is available for those who qualify. Types available are: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Work Study, Cal-Grants A-c, Dream ACT, Workforce Investment Act (WIA), Trade Adjustment Assistance (TAA), Department of Rehabilitation (DOR), Veterans Programs (VA), and more.





Our People

East San Gabriel Valley Regional Occupational Program and Technical Center

- ESGVRP/TC employs an average of 200 staff members:

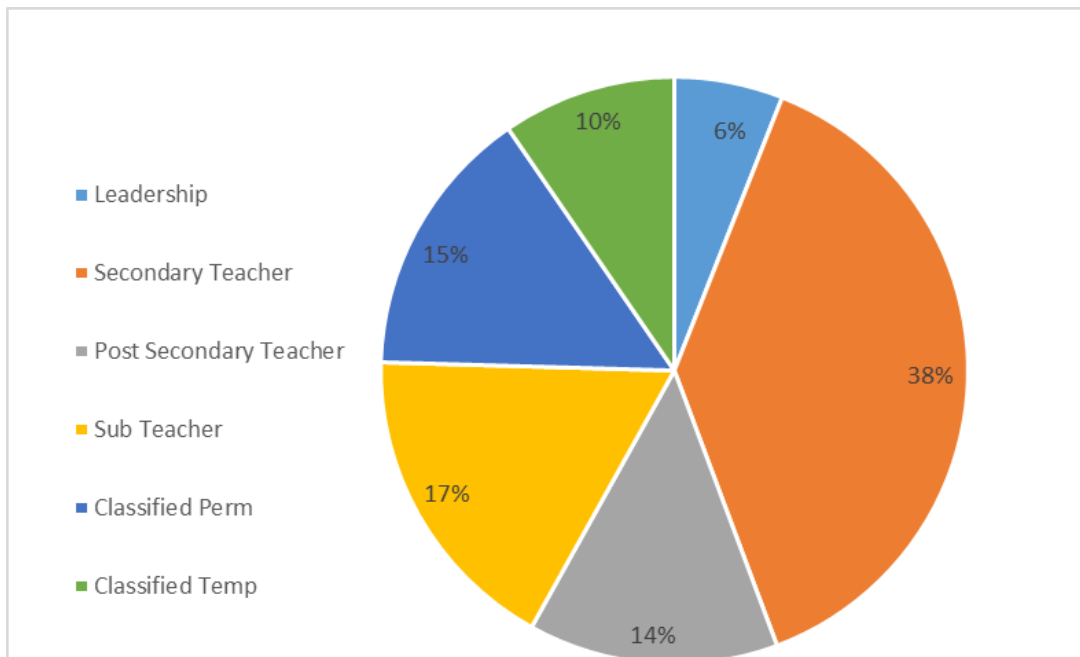
60% Instructors

20% Student Trainees

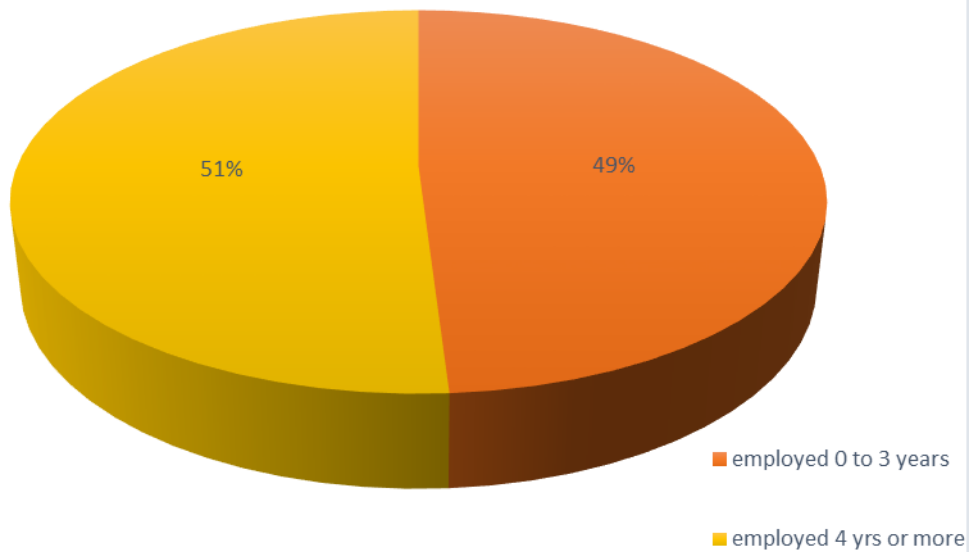
20% Support Staff

- 51% of ESGVRP/TC employees have been employed 4 years or more
- ESGVRP/TC instructors average 14 years of professional industry work experience
- ESGVRP/TC instructors average 11 years of teaching experience
- 90% of the instructional staff hold industry related certifications and/or degrees
- 63% of the instructors have a Bachelors degree or higher
- 49% are concurrently employed in their respective professional field
- ESGVRP/TC provides 12 hours of in-house staff development trainings annually

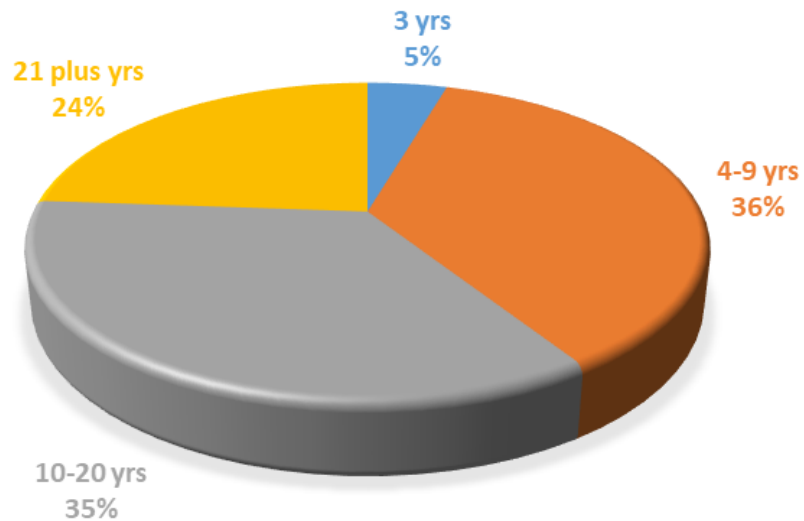
ESGVRP/TC employed a total of 118 teachers during the 17-18 school year, including substitutes. Teachers average 14 years of professional industry experience in the subject matter taught and 11 years teaching experience.

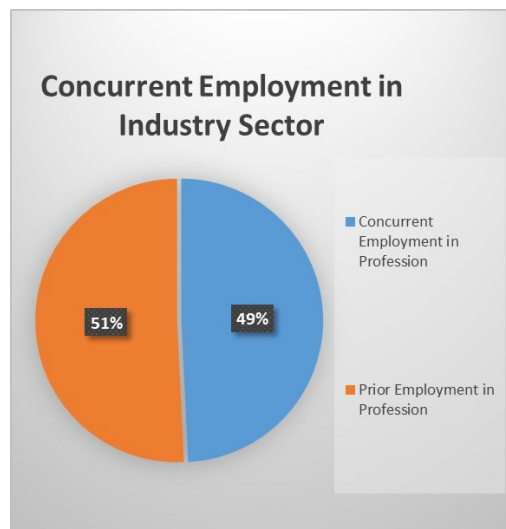
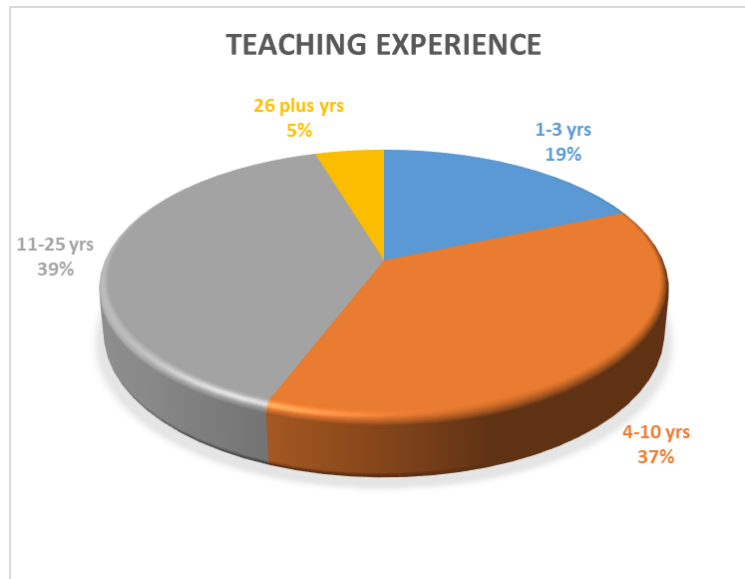


Years Employed

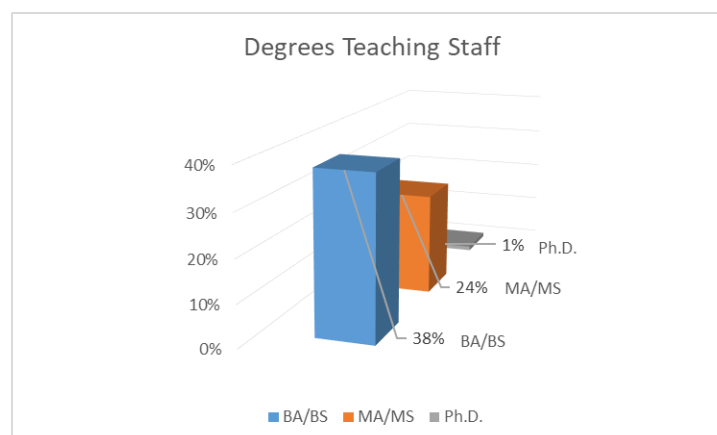


INDUSTRY EXPERIENCE





Forty-nine (49) percent of the teaching staff is concurrently employed in their profession providing students with relevant and up-to-date competencies needed to enter the profession.



64% of teachers hold a Bachelor's degree or higher.



Economic and Workforce Development

East San Gabriel Valley Regional Occupational Program and Technical Center

Industry Advisory

All ESGVRP/TC programs are updated annually with industry sector advisor input. Every year, industry advisors participate in curriculum review ensuring that ESGVRP/TC programs provide strong experience in and understanding of all aspects of the industry students are preparing to enter. With this input, our students will be better prepared to fill the emerging workforce needs.

Industry Connections

Career Fair	682
Field Trips	912
Guest Speakers	37
Transition Fair Vendors	45

Business Partners

111% EMS*	CVS #11073, #9673, #5945	Med Plaza Pharmacy	San Gabriel Valley Habitat for Humanity
Aids HealthCare Foundation*	DC Creative	Med Response Ambulance	Schafer Ambulance*
A & E Sears*	East Valley Boys & Girls Club	Medica-1/RSI Ambulance	Smart and Final
Amazon	Hematology/Oncology Medical Group	Mehta, Krunal J., MD Inc	Sosa Family Day Care*
American Medical Response*	Home Care Assistance*	Mena, Edward, AMP	Southern California Blood Services
American Red Cross	HomeGoods	Merced Medical Pharmacy*	Region
Ananda Medical Group	Hsalo, Ray, MD	Mohan Dialysis Center	Sports Training and Rehabilitative Services
Applebee's	Hsu, Thomas K. MD	Mojtahedian, Emmanuel, MD Inc.	Spyder 3D
Arcadia Pediatric	Humangood*	Monrovia Gardens Healthcare Center*	Staples
Aspen Family Medicine & Geriatrics	Emanate Health	Mouazzen, Bassam MD	State Street Corporation*
Atluri, Rao L. MD, Inc.	Empire Entertainment Productions*	Mount San Antonio College Consortium for Adult Education	Street Dreams
Baldwin Park Medical Clinic	Employment Development Department*	Mount San Antonio College	Ten Ren's Tea Time
Barajas, Daniel MD, Inc.	Era Life Care*	Northeast Community Clinic	The 28th of May Productions
Blitz Media Marketing	Footlocker	Olympic Staffing*	The Bob Margett Foundation
Bonduelle/Ready Pac	FPA Women's Health	Orange Orthopedic Medical Group	The San Gabriel/ Pomona
Bowens, Karen MD	Glendora Canyon Transitional Care Unit	Pacific Oaks College*	Parent's Place
Box Lunch	GRID Alternatives*	Palmdale Unified School District*	Think Together
California Community Foundation	Ha, Thomas MD	Patel, Dilip S., MD	Tilly's
California Headache & Pain Management	Healing Arts Center of Covina	PetCo	TJ Maxx
California Kidney Specialist	HealthCare Partners/DaVita Medical Group*	Pomona Valley America's Job Center	TLC Medical Arts Pharmacy*
Canny Valley Entertainment Care Ambulance*	Inter-Con Security System, Inc.	Pomona Valley Hospital Medical Center—Volunteer Department	Torrid
Chari, Kamini MD	Irwindale Chamber of Commerce	Proactive Work Health Services*	Union Institute & University
Charles R. Drew University	Journey's	R.O.A.D.S. Community Care Clinic	Valleydale Park
Chick-Fil-a	Kids Footlocker	Rachel Holiday Children's Center	Vaneity Medical Weight Loss Group*
Citrus Valley Cardiology	Kids Kare Doc*	Rancho Wellness	Visiting Angels Senior Homecare*
Citrus Valley Medical Center	Kim, Karen, MD P.C.	Ranjnish, Jandial MD	Walgreens Pharmacy*
City of Hope Hospital*	L7 Productions	Regency Grand at West Covina*	Warehouse Shoe Sale (WSS)
Claire's Stores, Inc.	LeBerthon, Brina MD	Rubel Pharm and Castle*	Wellfleet Family Medical Inc.
ComForCare	L.A. County Office of Education	San Gabriel Valley Conservation Corps	West Foothill Animal Hospital
Comfort Demand Mechanical*	L.A. County Workforce Development, Aging & Community Service	San Gabriel Valley Economic Partnership	Workman Construction, Inc.*
Corona Del Mar High School	M.S. Kundi, MD*		Y-ASES
Covina Center for the Performing Arts	Managed Career Solutions		Zumiez
Covina Woman's Club*	McMillan, Samuel L, MD		

Industry Sector Advisory Data

Number of Business Advisors

Agriculture & Natural Resources	2
Arts, Media & Entertainment	20
Business & Finance	14
Education, Child Development, Family Services	19
Energy & Utilities	2
Engineering & Architecture	7
Health Science & Medical Technology	53
Hospitality, Tourism & Recreation	2
Information & Communication Technologies	4
Marketing, Sales & Service	13
Public Services	13
Transportation	2



Quality and Development

East San Gabriel Valley Regional Occupational Program and Technical Center

ESGVRP/TC Workforce Programs

WorkAbility I Program (WAI)

The WAI program is funded and administered by the California Department of Education. The WAI program provides comprehensive pre-employment skills training, employment placement and follow-up for high school students in special education who are making the transition from school to work, independent living and postsecondary education or training. Program services are appropriate to individual student needs, abilities, and interests.

The WAI program offers students with an Individualized Education Program (IEP) the opportunity to complete their secondary education while also obtaining marketable job skills. WAI provides secondary students with an understanding of job seeking and job keeping skills. The employability of students improves through occupational class training and on-the-job subsidized or unsubsidized work experience.

We Can Work (WCW)

The California Department of Rehabilitation (DOR) administers contracts funded through the Federal Workforce Innovation and Opportunity Act (WIOA) which provides pre-employment training services to high school students ages 16-21 with an identified disability. Students have the opportunity to complete work readiness preparation along with paid work experience training at a community work site, while receiving career development supportive services through the DOR.

ESGVRP/TC K-12 Grants

Career Technical Education Incentive Grant (CTEIG)

The California Career Technical Education Incentive Grant (CTEIG) is a state education, economic and workforce development initiative with the goal of providing pupils in kindergarten and grades 1 to 12, inclusive with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new Career Technical Education (CTE) programs and enhance and maintain current CTE programs.

CTE Teach

In partnership with the California Department of Education, CTE Teach supports the unique needs of new Career Technical Education (CTE) Teachers transitioning from industry into the classroom as well as veteran CTE teachers. CTE Teach provides training and professional development using three strategies:

- An on-line early orientation program
- An on-line professional development program
- A two-year teacher induction program

East San Gabriel Valley ROP/TC
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www.esgvrop.org

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