

# How to Read Your Paycheck and Direct Deposit Stub

**(D) EARNINGS TYPE**

Regular  
Over Time  
Dock-Time  
Retro  
Longevity (CSEA)  
Extended Minutes  
ESA =Earned Salary Advance

**(E) RATE & UNITS**

Rate=Rate of pay see pay basis.  
Units=Number of hours/units/days paid or deducted.

**(F) TAX WITHHOLDING STATUS**

M=Married 00=Zero Allowances  
S=Single

**(G) REDUCTIONS FROM EMPLOYEE PAY**

**Pre-Tax Deductions**  
STRS RED=State Teacher Retirement System  
PERS RED=Public Employee Retirement System  
TSA XXXX=Tax Shelter Annuity 403b/457  
125 MEDRMB=Section 125 Plan Benefits  
125DEPCARE= Section 125 Plan Benefits  
Medical/Dental Premium=Fringe Benefits  
\*ESA=Earned Salary Advance

**(A) C/N**

C=Certificated Employee  
N=Classified Employee

**(B) BASIS**

M=Monthly Pay Rate  
H=Hourly Pay Rate  
D=Daily Pay Rate  
L=Lump Sum Pay

**(C) END DATE  
EARNING PERIOD**

07-31-XX = JUL  
08-31-XX = AUG  
09-30-XX = SEP  
10-31-XX = OCT  
Etc.

SCHOOL DISTRICT OF LOS ANGELES COUNTY		10199 L A CO. OFFICE OF EDUCATION		PAY LOCATION 113	PAY CYCLE E1F	ISSUE DATE 10-05-20XX	ADVICE NUMBER XXXXXXXX
EMPLOYEE NAME LAST NAME, FIRST NAME		EMPLOYEE ID 123456789		FEDERAL STATUS / ALLOWANCES S / 00	STATE STATUS / ALLOWANCES S / 00	ADDITIONAL STATE ALLOWANCES 00	
BASIS	EARNINGS / COMPENSATION DESCRIPTION	END DATE	RATE	UNITS	AMOUNT	DEDUCTIONS/TAXES/MISC	
						CURRENT AMOUNT	YTD TOTALS
N M	REGULAR	09-30-20XX	2,778.13	22.00	2,778.13		
N L	LONGEVITY	09-30-20XX	27.00		27.00		
						<b>PRE-TAX REDUCTIONS</b>	
						PERS RED	211.58
						PERS RED	2.16
						ESA	1,283.00
							10,307.00
						<b>EMPLOYEE DEDUCTIONS</b>	
						OASDI DED	94.37
						MEDICAR DED	22.07
						FWT	72.45
						SWT	13.96
						VICTORY CL	2.00
						CSEA	2.00
						CSEA DUES	36.75
							294.00
						<b>EMPLOYER CONTRIBUTIONS</b>	
						PERS CON	334.04
						OASDI CON	94.37
						MEDICAR CON	22.07
						SUI	4.57
						WORK COMP	173.92
						OPEB 1	
						BENEFITS	923.00
						OPEB 2	
							2,925.91

  

***** LEAVE BALANCES *****		CURRENT TAXABLE BALANCES		YTD TAXABLE BALANCES		CURRENT PAY SUMMARY	
VACATION		FEDERAL	1,308.39	FEDERAL	20,566.84	GROSS PAY	2,805.13
SICK LEAVE		STATE	1,308.39	STATE	20,566.84	REDUCTIONS	1,496.74
<b>AS OF DATE</b>		MEDI GROSS	1,522.13	MEDI GROSS	22,347.91	TAXES	202.85
		OASDI GROSS	1,522.13	OASDI GROSS	22,347.91	DEDUCTIONS	40.75
		CA SDI GROSS		CA SDI GROSS		<b>NET PAY</b>	<b>\$1,064.79</b>
		GROSS EARN'S	2,805.13	GROSS EARN'S	22,347.91		

Sample Payroll Warrant

**(H) PAYROLL TAX DEDUCTIONS**

FWT=Federal Withholding Taxes  
SWT=State Withholding Taxes  
OASDI DED=Social Security (if applicable)  
MEDICARE DED=Medicare (if applicable)

**(I) OTHER DEDUCTIONS FROM EMPLOYEE PAY**

**After-Tax Deductions**  
Deductions include items such as union dues, credit unions, voluntary insurance coverage, wage levies and garnishments, etc.  
ROTH 403b

**(L) LEAVE BALANCES**

Vacation = Vacation Balance  
Sick Leave= Sick Leave Balance  
As Of Date = Last update of Leave Balance  
Certificated balances are counted in days  
Classified balances are counted in hours

**(K) OFFICE CONTRIBUTIONS  
Employer PAID  
FRINGE BENEFITS**

STRS CON=State Teacher Retirement System  
PERS CON=Public Employee Retirement System  
OASDI CON=Social Security (if applicable)  
MEDICARE CON=Medicare (if applicable)  
SUI=State Unemployment Insurance  
WORK COMP=Workers Compensation  
OPEB= Other Post-Employment Benefits

**(J) TAXABLE YEAR TO DATE BALANCE**

Calendar year-to-date accumulations for gross earnings and taxable earnings.