



SAN GABRIEL VALLEY ROP ACTION PLAN

2022

1134 South Barranca Avenue

Glendora, CA 91740

Accrediting Commission for Schools
Western Association of Schools and Colleges

Due to the significant changes, SGVROP has altered the Schoolwide Action Plan so that it caters to the improved mission and vision of the district. The Action Plan Items from our previous WASC visit have been updated to the following:

Action Plan Item #1

Increase articulations, number of complete pathways, and work-based learning opportunities.

Progress Summary

SGVROP stopped bringing students to the district office and focused more on work-based learning and articulations. We established relationships with businesses in the community so that our students had internship and job opportunities. We have also increased the number of articulations so that students get accepted into degree programs and already have college credit towards a variety of pathways. The implementation of complete pathways has increased student participation in CTE courses, and it has also increased student awareness of CTE post-secondary opportunities whether it be in college or in career.

Evidence and Examples of Action Plan Implementation

- Articulation agreements
- List of complete pathways
- List of work-based learning sites

Action Plan Item #2

Plan course offerings with our districts to ensure we are enrolling students in pathways, while we phase out any one-off courses that are not complete pathways

Progress Summary

The Executive Director of Educational Services, Instructional Supervisor, and the Program Manager meet regularly with the high school principals and/or their designees to plan course offerings for each year. When these meetings take place conversations about articulations, certificates that can be earned, work-based learning opportunities, and the number of student pathway completers are being discussed.

Action Plan Item #3

Increase the number of fully integrated CTE courses approved by the University of California (UC) as “a-g”

Progress Summary

SGVROP has been successful in procuring UC approval for its courses. This process has led to 149 UC-approved courses (76 currently in use) that can be adopted by any of our member districts.

Evidence and Examples of Action Plan Implementation

- SGVROP UC “a-g” approval list

Action Plan Item #4

Research the labor market in the San Gabriel Valley to substantiate the continuance of current course offerings and develop new courses.

Progress Summary

This Action Item occurs every year. The State mandates that an annual labor market survey is

conducted to substantiate the continuance of existing course offerings. This process has proven to be a valuable asset in program development.

Evidence and Examples of Action Plan Implementation

- Annual labor market surveys
- Advisory meeting minutes reflecting labor market validation

Action Plan Item #5

Staff Development: Provide districts and students with highly prepared instructors, administrators, and staff who are supported by sustained, high-quality, and relevant professional learning, including pre-service, in-service, and ongoing professional development.

Progress Summary

CTE teachers must maintain a high level of professional standing in their technical field while mastering the equally challenging role of educator. High-quality professional development is essential to the success of the teacher, the students, and the school. Professional development after gaining employment is continuous. Training events, meetings, and workshops are held throughout the year to keep faculty and administrators informed and up to date on educational laws and adopted State and Federal initiatives. SGVROP encourages and rewards professional growth, the acquisition of degrees and advanced degrees, acquisition of additional professional certification in education and industry. SGVROP awards stipends for higher education, professional experience, and advanced professional certification.

Evidence and Examples of Action Plan Implementation

- Staff Development Agendas and Sign-in Sheets
- Meeting agendas
- Presentation handouts

Action Plan Item #6

Establish Mentoring Program for CTE Credential.

Progress Summary

The mentoring program continues to be an important aspect of preparing new CTE teachers.

Evidence and Examples of Action Plan Implementation

- Records of completion of credentialing criteria and earned credentials
- List of Mentors
- List of Mentees
- Mentoring materials and records
- Mentor reports

Action Plan Item #7

Provide training and workshops on the use of formative assessment and data including data from work-based learning to improve student achievement.

Progress Summary

SGVROP teachers have been trained to examine their instructional strategies to find out "why" or "how" student outcomes are generated.

Evidence and Examples of Action Plan Implementation

- Student outcome Reports
- Snapshots of classroom instruction

Action Plan Item #8

Maintain or increase student retention in SGVROP programs. Increase student completion rates.

Progress Summary

SGVROP continuously examines strategies and model practices that would improve student achievement, retention, and successful completion of its programs. These strategies include internal and external articulation agreements, UC “a-g” approved college prep classes, sequenced career pathways at each high school, and rigorous up-to-date curricula that meet multiple standards and benchmarks to assist students to gain jobs, retain employment, or gain promotions rapidly.

Evidence and Examples of Action Plan Implementation

- Job fairs, college and career fairs
- High School presentations on postsecondary educational opportunities and professional certification

Action Plan Item #9

Provide opportunities for applied contextual learning for all students.

Progress Summary

Work-based learning is the capstone of any CTE program. By its very nature, work-based learning increases student engagement, supports student achievement, and improves retention and completion. Students work with industry professionals and under the supervision of their instructor to complete their training plan by demonstrating industry-level competency. Students without access to off-campus work-based learning are allowed to demonstrate job readiness through on-campus work-based learning, work-based projects such as virtual enterprise, and other forms of authentic assessment.

Evidence and Examples of Action Plan Implementation

- List of worksites
- Number of classes with a work-based learning component
- Sample Worksite Training Plans
- Work Readiness Tool
- Career Technical Student Organization participation and competition placement
- Use of online teaching platforms such as Google classroom, Canvas, and Bright-Space

Action Item #10

SGVROP will be accessible to all students

Progress Summary

ESGVROP/TC strives to make its programs accessible to all students and to meet diverse student needs to assist them in completing its programs and securing employment in their chosen field. With the elimination of multiple funding sources and the closure of the SGVROP post-secondary programs, bussing students to and from their home schools became a service that the ROP could

no longer provide. To bridge the gap of not being able to transport students to different campuses to take certain courses, SGVROP is training its instructors to be proficient in online teaching so that access to all students is still attainable through online platforms.

Evidence and Examples of Action Plan Implementation

- Field trips include: Virtual Enterprise – Trade Show and Competition, Fullerton College, HOSA State Leadership Conference, The Music Center-Dorothy Chandler Pavilion, DECA State Leadership Conference, Azusa Pacific University, FBLA State Leadership Conference, FCCLA State Leadership Conference, Cal State University, Northridge, Cali Strong, Crypto.com Arena, SkillsUSA State Leadership Conference, Cal Poly Pomona, and Chamberlin University.
- Online courses include: Health Careers, Business Management/Entrepreneurship, Medical Billing and Insurance Coding, Graphic Arts/Multimedia, and Intro to Manufacturing.
- Summer School courses include: Health Careers, Business Management/Entrepreneurship, Medical Billing and Insurance Coding, Graphic Arts/Multimedia, and Intro to Manufacturing.