San Gabriel Valley Regional Occupational Program
1134 South Barranca Avenue, Glendora, CA 91740♦ 626-472-5121

Diploma/Certificate Re-Order Form

If you wish to have a duplicate Certificate of Diploma you completed at the San Gabriel Valley Regional Occupational Program, please complete this form and email, mail, or hand deliver to:

Attn: Nabrina Sanchez
1134 South Barranca Avenue
Glendora, CA 91740
PHONE 626-472-5121 ♦ EMAIL: nsanchez@sgvrop.org

(**Fee:** $20.00 for Duplicate Diploma/Certificate)
Note: Duplicate orders will be completed in approximately 10 working days.

_____ Diploma _____Certificate

Student Information

_____ _____
Current Full Name Former Full Name (if Applicable)

_____ _____ _____ _____
Current Address City State ZIP Code

_____ _____ _____ _____
Last 4 Digits of SS# Date of Birth Phone Number Email

_____ _____
Program of Study Start Date

No. of Copies: _____

Processing Instructions: ☐ Mailed directly to the address listed above ☐ Pick up my Diploma/Certificate

This signature authorizes the release of your student records.

_____ _____
Signature Date

Method of Payment (NO CHECKS ACCEPTED). Payment to be made prior to release of transcript(s).
- ❑ Money Order
- ❑ Cash